

**Parks and Recreation Commission  
Minutes of the meeting: 9-15-04  
7:45 p.m. 31 Arbor Way**

**AGENDA:**

I. Call to Order: Neal Breen, vice-chairman, called the Meeting to order at 7:45 p.m. Commissioners Present: Tom Neeson, Tom Boscarino, Kevin Hayes Hunter Giroux, Tom Stauffer and Mike Pantuosco. Also in attendance, Bob Tedford, Director of Recreation.

II. Approve minutes from the Aug. 18, 2004 meeting:

MOTION: Made by M. Pantuosco and seconded by N. Breen to approve the minutes from the Aug. 18, 2004 meeting as submitted.

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(Motion continued re Aug. 18 meeting minutes)

Vote: 6-0-1 in favor of the motion, 1 member abstained (Boscarino) due to the fact that he was unable to attend the Aug. 18 meeting.

### III. PUBLIC COMMENT

### IV. CORRESPONDENCE

- ✓ Review correspondence from Don Skewes re request for EHS softball field maintenance/upgrade.

MOTION: Made by T. Stauffer and seconded by T. Neeson to forward a request to the Director of Public Works, requesting the consideration of approving a labor waiver to allow 'volunteer' labor the opportunity to become involved in an upgrade

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(Motion continued: EHS softball field)

of the EHS softball field. All costs associated with materials and supplies and labor would be covered by non-public works department sources, although assistance, if available, would be gladly accepted from the department of public works.

Vote: 7-0 in favor of the motion.

**V. CHAIRMAN'S REPORT**

**VI. RECREATION DIRECTOR'S REPORT**

- ✓ Reviewed Fall program newsletter, defined status of key programs.
- ✓ Reviewed and discussed the results of the Sept. 8, 2004 Ad Hoc facility committee meeting/minutes.
- ✓ Reviewed and noted the increased vandalism at brookside park.

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**VII. COMMITTEE REPORTS**

- ✓ **Maintenance**
- ✓ **Finance**
- ✓ **Operations re commission policy review; note; submitted codification report.**
- ✓ **Outdoor Facilities**

**VIII. NEW BUSINESS**

**IX. OLD BUSINESS**

**X. ADJOURN**

**MOTION: Made by H. Giroux and seconded by T. Stauffer to adjourn the meeting at 9:00 p.m.**

**VOTE: 7-0 IN FAVOR OF THE MOTION.**

**Submitted by:**

**Bob Tedford**

**RT/rt**

**9-22-04**